

Southwestern Social Work Association
Constitution and By-Laws

Article I

Name, Objectives, Membership, and Meetings

Section 1. Name

The name of this organization shall be the Southwestern Social Work Association, an affiliate of Southwestern Social Science Association.

Section 2. Objectives

The objectives of the Southwestern Social Work Association are:

- A. To promote and cultivate various areas of knowledge and skills in Social Work in the southwestern states.
- B. To provide a context in which social workers can discuss matters of mutual concern.
- C. To provide a structure through program meetings and workshops that will facilitate development, research, experimentation, demonstration, and evaluation in social work.

Section 3. Membership

- A. Members of the Association may be those persons who are involved in, associated with, or interested in social work.
- B. Members shall be admitted to the Association upon payment of dues as primary affiliation at the time of registration.

Section 4. Meetings

The annual meeting of the members of the Association shall be held at the annual SSSA meeting.

Article II

Officers

Section 1. General

The officers of the Association shall be members of the Association and shall include a President, a Vice-President, a Secretary-Treasurer, and a Program Chair. These officers shall constitute the Executive Council.

Section 2. Election and Term of Office

Each of the officers shall be elected from among the members of SSWA for a term of one year. The election shall be by secret ballot by a simple majority of the membership of the Association at the annual meeting of the Association. No person shall serve more than two consecutive terms in the same office.

Section 3. Duties of the President

The president shall be the chief executive officer of the Association and shall preside at all meetings of the Association and the Executive Council. The President shall function as the official spokesman of the Association and discharge other responsibilities as designated by the Association, including attendance at the annual meeting of the Board of Southwestern Social Science Association.

Section 4. Duties of the Vice-President

The Vice-President shall perform the duties of the President in the event of the absence, disability, or death of the latter and shall perform all other duties delegated to him by the President.

Section 5. Duties of the Secretary-Treasurer

The Secretary-Treasurer shall prepare and be custodian of the minutes of the meetings of the Association and the Executive Council, and he shall have custody of all books and records of the Association. The Secretary-Treasurer shall have custody of all Funds of the Association, shall keep account thereof, shall cosign (with the President) all checks, and shall prepare and submit to the membership of the Association an annual report of finances.

Section 6. Duties of Program Chair

The Program Chair shall prepare and issue a call for papers to the membership approximately six months prior to the Annual Meeting of the Association. The Chair will arrange for review of abstracts submitted, and shall submit on a timely basis, the list of accepted papers to the Program Chair of the Southwestern Social Science Association. The Program Chair shall also communicate pertinent program information to all presenters, discussants, and session chairs.

Article III

Finances

Section 1.

The funds of this Association shall be dedicated to the objectives of the Association. No part of the funds shall be distributed to members or officers except as reasonable compensation for expenses incurred in service to the Association.

Article IV

Amendments

Section 1. Amendments

This Constitution may be amended by vote of two-thirds of the members present at any duly called meeting at which there is a quorum, provided that the proposed amendments have been submitted in writing along with the notice of the meeting to the members of the Association.

Section 2. Review

This Constitution shall be reconsidered by the membership at the annual meeting one year after its adoption.